



Directorate of Information Technology

Work Request / Demand Note

Help Desk: 2295

Department:-	Micro No:-	Date:-
<u>Work Title</u>		
<u>REQUESTED BY:</u>	<u>Approved By Concerned Head of Section</u>	
<u>Inspection Report by Hardware Section.</u>		<u>If items Required from IT.Store</u>
OLD RETURNED	FRESH ISSUE	<u>DATED:</u>
<u>DY.DIRECTOR/I.T</u>		
<u>DIRECTOR/ I.T</u>		
FOR STORE		