



**GOVERNMENT OF PAKISTAN  
MINISTRY OF RAILWAYS  
RAILWAY BOARD**



**POSITIONS VACANT**

Applications are invited for filling the following posts in the Project titled **“Establishment of Business Development and HR Support Unit, Pakistan Railways”**.

| Sr. # | Description of the Posts                                                      | No. of Posts | Qualification                                                                                                                                                                  | Eligibility/Experience                                                                                                                                                                                                                                                                                                                                                         | Age Limit     |
|-------|-------------------------------------------------------------------------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| 01    | Director (Safety / Monitoring & Evaluation)<br>PPS-09<br>(Stationed : Lahore) | 01           | 1. BE (Civil/Mechanical) /MBA/Master in Economics.<br>2. Minimum 16 years of education.<br>3. All degrees must be recognized by PEC/HEC.                                       | 1. Overall ten (10) years' post-qualification experience of monitoring, awareness, and safety in Transport Sector.<br>2. IT based knowledge & proficiency is must.<br>3. Retired Railways officer having 15 years' experience in railway operations or Retired Army officer not below the rank of Lt. Col. having required experience in safety and security management.       | Max. 63 Years |
| 02    | Director (Safety / Policy & Implementation)<br>PPS-09<br>(Stationed : Lahore) | 01           | 1. BE (Civil/Mechanical) /MBA/Master in Economics.<br>2. Minimum 16 years of education.<br>3. All degrees must be recognized by PEC/HEC.                                       | 1. Overall ten (10) years' post-qualification experience of monitoring, policy planning, and safety in Transport Sector.<br>2. IT based knowledge & proficiency is must.<br>3. Retired Railways officer having 15 years' experience in railway operations or Retired Army officer not below the rank of Lt. Col. having required experience in safety and security management. | Max. 63 Years |
| 03    | HR Expert (I)<br>PPS-09<br>(Stationed : Lahore)                               | 01           | 1. MBA/MS HR or related discipline.<br>2. Minimum 16 years of education.<br>3. All degrees must be recognized by HEC.                                                          | 1. Minimum ten (10) years' work experience of HR.<br>2. Candidate with experience in developing and implementing HR policies, training and development, skill competency, evaluation and compensation models and drafting rules and guidelines will be preferred.                                                                                                              | Max. 45 Years |
| 04    | Manager Customer Relations<br>PPS-09<br>(Stationed : Lahore)                  | 01           | 1. MBA (Marketing)/ Master in Public Relations/ Public Administration or related discipline.<br>2. Minimum 16 years of education.<br>3. All degrees must be recognized by HEC. | 1. Minimum seven (07) years' post-qualification work experience of similar field.<br>2. Excellent interpersonal and communication skills.<br>3. Proficient in all Microsoft applications.<br>4. Superior product knowledge.<br>5. A team player with leadership skills.<br>6. Maintain a positive attitude focused on customer satisfaction.                                   | Max. 45 Years |
| 05    | Financial Analysis Expert<br>PPS-09<br>(Stationed : Lahore)                   | 01           | 1. MBA (Finance)/ ACMA/ FCMA/ CIMA/ Masters in Economic/ Finance.<br>2. Minimum 16 years of education.<br>3. All degrees must be recognized by HEC.                            | 1. Overall seven (07) years' post-qualification work experience with minimum five (05) years' experience in financial analysis, economic analysis, sensitivity analysis and value for analysis.<br>2. Use of advanced software related to financial analysis will be given                                                                                                     | Max. 45 Years |

|    |                                                                          |    |                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                   |                     |
|----|--------------------------------------------------------------------------|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
|    |                                                                          |    |                                                                                                                                                                                                                                    | weightage.<br>3. Knowledge of MS Offices.                                                                                                                                                                                                                                         |                     |
| 06 | PPP Expert<br>PPS-09<br>(Stationed :<br>Lahore)                          | 01 | 1. BE or MBA/ MS<br>Management/ Finance or<br>CA or MSc Economics or<br>related discipline.<br>2. Minimum 16 years of<br>education.<br>3. All degrees must be<br>recognized by PEC/HEC.                                            | 1. Overall seven (07) years' post-<br>qualification work experience with<br>minimum two (02) years' experience<br>related to Public Private Partnership<br>(PPP) projects.<br>2. Must be familiar with PPP legal<br>framework, policy and process.<br>3. Knowledge of MS Offices. | Max.<br>45<br>Years |
| 07 | Manager Dry<br>Ports &<br>Terminals<br>PPS-09<br>(Stationed :<br>Lahore) | 01 | 1. Master in Transport<br>Engineering/ Supply<br>Chain & Logistics/<br>Logistics & Multi Model<br>Transport/ or related<br>discipline.<br>2. Minimum 16 years of<br>education.<br>3. All degrees must be<br>recognized by PEC/HEC. | 1. Minimum seven (07) years' post-<br>qualification work experience of similar<br>field.<br>2. Knowledge of MS Offices.                                                                                                                                                           | Max.<br>45<br>Years |
| 08 | Deputy COPS<br>(Prevention)<br>PPS-09<br>(Stationed :<br>Lahore)         | 01 | 1. Master of Business<br>Administration/<br>Economics/ Mass<br>Communication/ BE.<br>2. Minimum 16 years of<br>education.<br>3. All degrees must be<br>recognized by PEC/HEC.                                                      | 1. Minimum (07) years' work experience<br>of monitoring, awareness, and<br>communication.<br>2. Familiarity with safety in transport<br>sector will be given preference.<br>3. Knowledge of MS Offices.                                                                           | Max.<br>45<br>Years |
| 09 | Assistant<br>PPS-06<br>(Stationed :<br>Islamabad)                        | 02 | 1. Bachelor's degree in any<br>discipline.<br>2. Minimum 14 years of<br>education.                                                                                                                                                 | 1. Minimum two (02) years' post-<br>qualification work experience in public<br>or private organization.<br>2. Proficiency in MS Offices is must.                                                                                                                                  | Max.<br>35<br>Years |
| 10 | Junior Clerk<br>PPS-03<br>(Stationed :<br>Islamabad)                     | 02 | 1. Matric degree.                                                                                                                                                                                                                  | 1. Public Sector experience will be given<br>preference.<br>2. Proficiency in MS Offices is must.                                                                                                                                                                                 | Max.<br>35<br>Years |

#### **NOTE**

- The posts are completely on contract basis for a period of one year which could be considered for extension on satisfactory performance during the initial period and maximum up to the completion of the project.
- Only those experience(s) will be considered which are obtained after the required qualification mentioned against each position.
- Age relaxation is already included in maximum age required against each position.
- Salary will be admissible as per standard pay package issued by Finance Division.
- Interested candidates strictly meet the criteria should apply within 15 days from the date of publication of advertisement to the address given below along with CV/Resume attested copies of all educational, experiences certificates, recent photograph, domicile and CNIC.
- The candidate serving in Government, Semi Government or Autonomous institutions should route their applications through proper channel.
- Foreign degree holder must attach the equivalency certificate obtained from HEC/PEC.
- Only shortlisted candidates will be called for test/interview.
- The Ministry reserves the right to select/reject or not to fill any position (s) without assigning any reason at any stage of recruitment process.
- Incomplete applications, by hand applications and applications received after due date will not be entertained.
- No TA/DA will be admissible for test/ interview.

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